

**City of Arcola
Ft. Bend County, Texas**

Ordinance No. 2021-09-21

**AN ORDINANCE APPROVING AND ADOPTING A BUDGET; AND
CONTAINING FINDINGS AND PROVISIONS RELATING TO THE SUBJECT.**

WHEREAS, the City has given notice, held a public hearing and followed all the steps necessary to adopt a budget for the upcoming fiscal year;

WHEREAS, the City Council has made any changes in the budget that it considers warranted by the law or by the best interest of the municipal taxpayers;

NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ARCOLA:

Section 1. The matters and facts set out in the preamble of this ordinance are found and determined to be true and correct and are hereby approved and adopted by the City Council.

Section 2. The attached City budget ("Budget") is hereby approved and adopted for the fiscal year indicated. Funds in the amounts indicated in the Budget are appropriated from the sources indicated---and for the purposes described---in such document, all subject to required approvals.

Section 3. (a) That this ordinance approving and adopting a budget is made in all things in accordance with the laws of the State of Texas and shall be interpreted and construed in compliance therewith.

(b) After final adoption of this ordinance, the City Secretary shall provide for the filing of a true copy of the Budget in the office of the County Clerk of Ft. Bend County, Texas and for posting on the City's internet website (if any).

Section 4. All ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict only.

Section 5. If any word, phrase, clause, sentence, paragraph, section or other part of this ordinance or the application thereof to any person or circumstance, shall ever be held to be invalid or unconstitutional by any court of competent jurisdiction, neither the remainder of this ordinance, nor the application of such work, phrase, clause, sentence, paragraph, section or other part of this ordinance to any other persons or circumstances, shall be affected thereby.

Section 6. The City Council officially finds, determines and declares that sufficient written notice of the date, hour, place and subject of each meeting at which this ordinance was discussed, considered or acted upon was given in the manner required by the Texas Open Meetings Act, as amended, and that each such meeting has been open to the public as required


by law at all times during such discussion, consideration and action. The City Council ratifies, approves and confirms such notices and the contents and posting thereof.

Section 7. This ordinance shall become effective immediately upon adoption and signature.

PASSED, ADOPTED AND SIGNED on September 21, 2021.

Councilmembers Voting Aye: 5
Councilmembers Voting No: 0
Councilmembers Absent: 0

Attest: 
City Secretary (Seal)

Signed: 
Mayor



City of Arcola

Budget Overview

October 2021 - September 2022

	Proposed FY 21/22
Revenue	
MC Municipal Court Revenues	
MC - Local Traffic Fee (2)	5,083
MC - Building Sec. Fund (4)	12,382
MC - Jury/Passing Bus (6)	258
MC - State Consolidated (7)	123,785
MC - Truancy and Prevent (3)	11,236
MC - Receipts	604,238
MC - Technology Fund (5)	10,717
MC - Child Safety	33
MC - Omni Revenue	5,000
MC - Processing Fees	7,800
MC - Arrest Fee	1,500
MC - Collections	28,851
Total MC Municipal Court Revenues	\$ 810,886
OTH Other Revenues	
Franchise Fees	54,527
Interest Income	528
Permit Revenue	49,302
Right of Way Fees	1,285
Plat Fees & Plan Reviews	89,922
Misc. Other Revenue	21,247
CARES Act Reimb	75,000
Total OTH Other Revenues	\$ 291,812
PD Police Revenues	
TXDOT - Click It/Ticket Grant	3,500
Open Records Request	250
Total PD Police Revenues	\$ 3,750
PT Rev Property Tax Revenues	
Delinquent Tax Collected	35,762
Prop Tax Attorney Fees	12,584
Current Collections	779,951
Penalty&Interest on Taxes	29,455
Total PT Rev Property Tax Revenues	\$ 857,753
ST Rev Sales Tax Revenues	
General Sales Tax	309,514
Property Tax Relief	152,546
4B Sales Tax	152,546
Beverage Sales Tax	6,459
Total ST Rev Sales Tax Revenues	\$ 621,065
Total Revenue	\$ 2,585,266
Gross Profit	\$ 2,585,266

City of Arcola

Budget Overview

October 2021 - September 2022

	Proposed FY 21/22
Expenditures	
AE Administrative Expenses	
Admin - Payroll	327,888
Admin - Payroll Taxes	26,848
Admin - Insurance Benefits	49,412
Admin - 401(a) Contribution	16,073
Admin - Officials - Compensation	38,900
Admin - Officials - Payroll Taxes	5,076
Admin - Dues & Publications	2,825
Admin - Website Fees	2,500
Admin - Election Costs	1,680
Admin - Office Equipment	472
Admin - Offices Expenses/Supplies	8,885
Admin - Copy Counts - Meter Reads	166
Admin - Printing & Materials	1,356
Admin - Imaging	3,600
Admin - Disposal Service	657
Admin - Postage and Delivery	1,000
Admin - Telephone	8,341
Admin - Utilities	19,242
Admin - Travel Expenses	2,578
Admin - Membership Dues	1,653
Admin - IT Support	12,000
Admin - Training Expenses	4,747
Transfer Sales Tax to 4B Corporation	152,546
Admin - Summer Program	25,000
Total AO Administrative Other	\$ 713,443
CE Capital Expenditures	
Capital Exp - Police Equipment	15,000
Capital Exp - City Hall Project	5,000
Capital Exp - Street Improvements	84,951
Capital Exp - Computers	3,000
Total CE Capital Expenditures	\$ 107,951
CS Contract Services	
Contract - Bookkeeping & Funds Mgmt	50,000
Contract - Financial Advisors	20,000
Contract - Legal Services - Del Tax A	12,584
Contract - Audit Fees	35,000
Contract - Inspector	5,598
Contract - Staffing Agency	30,000

City of Arcola

Budget Overview

October 2021 - September 2022

	Proposed FY 21/22
Contract - Engineering Fees	75,000
Contract - Repairs & Maintenance	2,590
Contract - City Hall Office Cleaning	14,387
Total CS Contract Services	\$ 245,158

INS Insurance

Insurance - General Liability Insurance	3,833
Insurance - Property - City Hall	11,520
Insurance - All Other Insurance	5,245
Insurance - Workman's Compensation	20,000
Total INS Insurance	\$ 40,598

MC Exp Municipal Court Expenditures

Muni Court - Payroll Taxes	13,140
Muni Court - Insurance Benefits+A87	29,647
Muni Court - 401(a) Contribution	7,064
Muni Court - Court Payroll	93,466
Muni Court - Court Security	53,046
Muni Court - Judge	17,200
Muni Court - Collections - Linebarger	19,770
Muni Court - State Court Costs	240,000
Muni Court - Training	1,000
Muni Court - Investigative Expenses	412
Muni Court - Trail Refund	500
Muni Court - Office Expenses/Supplies	3,500
Muni Court - Credit Card Lease Payments	1,350
Muni Court - Court Support Maint Systems	7,527
Muni Court - IT Support	5,000
Muni Court - Adjustments/Corrections	1,000
Total MC Exp Municipal Court Expenditures	\$ 493,621

PD Exp Police Department Expenditures

Police - Payroll Taxes	41,637
Police - Insurance Benefits	79,075
Police - Payroll	482,754

City of Arcola

Budget Overview

October 2021 - September 2022

	Proposed FY 21/22
Police - 401(a) Contribution	21,778
Police - Uniforms	5,500
Police - Office Expenses	5,000
Police - Equipment support	8,500
Police - Software Support	25,000
Police - Police Supplies	2,500
Police - Bullet Proof Vests	2,500
Police - Radios & Radar	3,070
Police - Training	7,000
Police - Dues and Membership	500
Police - Investigative Expenses	1,600
Police - Travel	1,200
Police - Vehicle Maintenance	15,000
Police - Fuel	16,000
Police - IT Support	33,000
Police - Law Enforcement Liab / Vehicles Ins.	14,200
Police - Telephone/Cell Phone	5,000
Total PD Exp Police Department Expenditures	\$ 770,814
RM Exp Repairs & Maintenance	
Maint. - Materials	13,046
Maint. - Building Repairs	10,261
Maint. - Uniforms	750
Maint. - Payroll	130,979
Maint. - Payroll Taxes	11,986
Maint. - Insurance Benefits	29,647
Maint. - 401(a) Contribution	6,310
Maint. - Supplies/Repairs Tractor	4,620
Maint. - Repairs Maintenance Truck	2,005
Maint. - Fuel Tractor/Truck	4,075
Total RM Exp Repairs & Maintenance	\$ 213,679
Total Expenditures	\$ 2,585,265
Net Operating Revenue	\$ -

City of Arcola Enterprise
Statement of Activity
Budget - 2021 / 2022

	FY 21_22
Revenue	Budget
Enterprise Fund Income	
Fort Bend FWSD No.1 Sewer	189,000
Impact Fees	20,000
Water Collection Revenue	200,000
Sewer Collection Revenue	261,000
Water/Sewer Permits	3,000
Water Tap Revenue	50,000
Sewer Tap Revenues	18,000
Penalty & Interest	8,000
Interest Earned	300
4B Reserve Transfer	125,000
NFBWA	80,000
Revenues from Reserves	52,500
Total Enterprise Fund Income	\$ 1,006,800
Total Revenue	\$ 1,006,800
Gross Profit	\$ 1,006,800

Expenditures

Waste Water Operations

WWO - Engineering Fees	30,000
WWO - Laboratory Fees	23,000
WWO - Chemicals	30,000
WWO - Maintenance & Repairs - WWTP	12,000
WWO - Maintenance & Rep Sewer	44,000
WWO - Legal Notices & Public	1,500
WWO - Maintenance & Repairs Lift	17,000
WWO - Operations - Lift Station	20,000
WWO - Operations Sewage Collec Sys	45,000
WWO - Operations WWTP	55,000
WWO - Sewer Taps	25,000
WWO - Sewer Tap Inspections	1,000
WWO - Sludge Hauling - WWTP	40,000
WWO - FB1 Return Capital	60,000
WWO - Garbage Disposal	1,000
WWO - Utilities	70,000
WWO - Telephone	1,000
WWO - Insurance Sewer	1,500
WWO - Water/Sewer Refunds	1,000
Total Waste Water Operations	\$ 478,000

Water Operations

City of Arcola Enterprise
Statement of Activity
Budget - 2021 / 2022

	FY 21_22
Revenue	Budget
WO - Enginnering Fees	5,000
WO - Maintenance & Rep Water	100,000
WO - North Fort Bend Water Authority (NFBWA)	80,000
WO - Operations - Water Distribution	55,000
WO - Operations - WTP	6,500
WO - Operations-General / EDP	56,000
WO - TCEQ Reports, Permits & Water	1,500
WO - Telephone	1,100
WO - Water Plant Maint	5,000
WO - Water Tap Inspections	1,500
WO - Water Taps	34,000
Total Water Operations	\$ 345,600
Administration	
Admin - Office Expenses	40,000
Admin - Credit Card Lease Pmt	200
Admin - Depreciation	140,000
Total Administration	\$ 180,200
CE Capital Expenditures	
9001 CE - Repairs WWTP Digester	-
9002 CE - Water Plant	-
9003 CE - Sewer Collection System Repairs	-
Total CE Capital Expenditures	-
Total Expenditures	\$ 1,003,800
Net Operating Revenue	\$ 3,000