

**City of Arcola
Ft. Bend County, Texas**

Ordinance No. 2020-09-22

**AN ORDINANCE APPROVING AND ADOPTING A BUDGET; AND
CONTAINING FINDINGS AND PROVISIONS RELATING TO THE SUBJECT.**

WHEREAS, the City has given notice, held a public hearing and followed all the steps necessary to adopt a budget for the upcoming fiscal year;

WHEREAS, the City Council has made any changes in the budget that it considers warranted by the law or by the best interest of the municipal taxpayers;

NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ARCOLA:

Section 1. The matters and facts set out in the preamble of this ordinance are found and determined to be true and correct and are hereby approved and adopted by the City Council.

Section 2. The attached City budget ("Budget") is hereby approved and adopted for the fiscal year indicated. Funds in the amounts indicated in the Budget are appropriated from the sources indicated---and for the purposes described---in such document, all subject to required approvals.

Section 3. (a) That this ordinance approving and adopting a budget is made in all things in accordance with the laws of the State of Texas and shall be interpreted and construed in compliance therewith.

(b) After final adoption of this ordinance, the City Secretary shall provide for the filing of a true copy of the Budget in the office of the County Clerk of Ft. Bend County, Texas and for posting on the City's internet website (if any).

Section 4. All ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict only.

Section 5. If any word, phrase, clause, sentence, paragraph, section or other part of this ordinance or the application thereof to any person or circumstance, shall ever be held to be invalid or unconstitutional by any court of competent jurisdiction, neither the remainder of this ordinance, nor the application of such work, phrase, clause, sentence, paragraph, section or other part of this ordinance to any other persons or circumstances, shall be affected thereby.

Section 6. The City Council officially finds, determines and declares that sufficient written notice of the date, hour, place and subject of each meeting at which this ordinance was discussed, considered or acted upon was given in the manner required by the Texas Open Meetings Act, as amended, and that each such meeting has been open to the public as required by law at all times during such discussion, consideration and action. The City Council ratifies,

approves and confirms such notices and the contents and posting thereof.

Section 7. This ordinance shall become effective immediately upon adoption and signature.


PASSED, ADOPTED AND SIGNED on September 22, 2020.

Councilmembers Voting Aye: 5

Councilmembers Voting No: 0

Councilmembers Absent: 0

Attest: 
City Secretary (Seal)

Signed: 
Mayor



City of Arcola
GENERAL FUND DRAFT BUDGET
October 2020 - September 2021

	<u>Total</u>
Revenue	
MC Municipal Court Revenues	
4222 MC - Local Traffic Fee (2)	7,200.00
4225 MC - Building Sec. Fund (4)	12,000.00
4226 MC - Jury/Passing Bus (6)	150.00
4227 MC - State Consolidated (7)	165,000.00
4243 MC - Truancy and Prevent (3)	9,100.00
4252 MC - Receipts	328,400.00
4258 MC - Technology Fund (5)	7,500.00
4260 MC - Omni Revenue	7,500.00
4266 MC - Arrest Fee	7,200.00
4267 MC - Collections	23,000.00
Total MC Municipal Court Revenues	\$ 567,050.00
OTH Other Revenues	
4701 Franchise Fees	46,600.00
4702 Inspections-Home	7,000.00
4710 Interest Income	6,350.00
4720 Permit Revenue	5,550.00
4725 Open Records Request	220.00
4726 Right of Way Fees	2,400.00
4728 Plat Fees & Plan Reviews	23,000.00
4730 Misc. Other Revenue	144,060.00
4899 Transfer from Other Governments	131,502.15
48997 Multifam. Devel. Agmnt. Funds	523,124.10
Total OTH Other Revenues	\$ 889,806.25
PD Police Revenues	
4655 TCOLE Grant	1,000.00
4657 Houston Galveston Area Council	21,673.00
Total PD Police Revenues	\$ 22,673.00
PT Rev Property Tax Revenues	
4510 Delinquent Tax Collected	21,000.00
4520 Prop Tax Attorney Fees	7,500.00
4530 Current Collections	789,139.00
4540 Penalty&Interest on Taxes	16,000.00
4560 Personal Property Taxes	13,000.00
Total PT Rev Property Tax Revenues	\$ 846,639.00
ST Rev Sales Tax Revenues	
4610 General Sales Tax	230,000.00
4620 Property Tax Relief	57,500.00
4625 Property Tax Relief	57,500.00
4630 Beverage Sales Tax	3,500.00

City of Arcola
GENERAL FUND DRAFT BUDGET
October 2020 - September 2021

	<u>Total</u>
Total ST Rev Sales Tax Revenues	\$ 348,500.00
Total Revenue	\$ 2,674,668.25
Gross Profit	\$ 2,674,668.25
Expenditures	
Auditors Adjustment	
Transfer to Reserve	523,124.10
Transfer to 4B Corporation	57,500.00
Total Auditors Adjustment	\$ 580,624.10
AE Administrative Expenses	
6170 Administrative Payroll	55,975.92
6171 Admin Payroll Taxes	4,966.16
6174 Insurance Benefits	19,552.40
6175 Administrative - 401(a) Contri	2,798.80
6179 Official Cellular Reimbursement	450.00
6180 Compensation - Officials	38,900.00
6181 Payroll Taxes - Officials	3,395.85
Total AE Administrative Expenses	\$ 126,039.13
AO Administrative Other	
6000 Advertising and Promotion	500.00
6310 Dues & Publications	2,500.00
6313 Website Admin and Fees	2,000.00
6315 Election Costs	4,500.00
6320 Legal Notices	1,500.00
6325 Office Equipment	3,000.00
6340 Offices Expenses/Supplies	6,000.00
6342 Copy Counts - Meter Reads	500.00
6350 Postage and Delivery	2,800.00
6355 Telephone	10,000.00
6360 Utilities	18,000.00
6372 Membership Dues	900.00
6375 Training Expenses	2,000.00
6379 TxDot Payoff	2,400.00
Total AO Administrative Other	\$ 56,600.00
CE Capital Expenditures	
950015 Court Technology Fund Ex	44,000.00
950019 Police Equipment	27,200.00
950025 Police Vehicles	0.00
950026 City Hall Project	100,000.00
950040 Street Improvements	100,000.00
950850 Capital - Computers	10,000.00
Total CE Capital Expenditures	\$ 281,200.00

City of Arcola
GENERAL FUND DRAFT BUDGET
October 2020 - September 2021

	<u>Total</u>
CS Contract Services	
6190 City Administrator Fees	90,000.00
6192 Bookkeeping & Funds Mgmt.	32,000.00
6193 Financial Advisors	3,500.00
6194 Legal Services	75,000.00
6195 Legal Services - Del Tax A	7,500.00
6196 Audit Fees	32,000.00
6197 Inspector	7,000.00
6200 Appraisal Fees	2,500.00
6202 Engineering Fees	50,000.00
6204 IT Technical Support	15,000.00
Total CS Contract Services	\$ 314,500.00
INS Insurance	
6220 General Liability Insurance	6,500.00
6225 Property - City Hall	12,500.00
6226 - All Other Insurance	7,000.00
6227 Workman's Compensation	15,000.00
Total INS Insurance	\$ 41,000.00
MC Exp Municipal Court Expenditures	
7020 Muni Court Payroll Taxes	8,435.63
7025 Insurance Benefits	9,801.52
7026 Muni Court - 401(a) Contributi	4,357.60
7030 Court Clerk Payroll	88,152.00
7050 Judge	25,000.00
7055 City Prosecutor	20,000.00
7056 Collections - Linebarger	23,000.00
7070 Translation Services	1,200.00
7080 State Court Costs	165,000.00
7090 Training	2,500.00
7095 Investigative Expenses	1,200.00
7110 Trial Refund	3,000.00
7340 Office Expenses/Supplies	4,000.00
7350 Computer Repairs & Maint.	5,000.00
7351 Court Support Maint Systems	5,000.00
7355 Telephone Expense	2,400.00
Total MC Exp Municipal Court Expenditures	\$ 368,046.75
PD Exp Police Department Expenditures	
8010 Police Payroll Taxes	41,653.77
8012 Insurance Benefits	78,142.08
8020 Police Payroll	470,768.00
8025 Police - 401(a) Contribution	21,788.42

City of Arcola
GENERAL FUND DRAFT BUDGET
October 2020 - September 2021

	<u>Total</u>
8030 Uniforms	5,000.00
8050 Office Expenses	5,000.00
8053 Police Equipment support	8,500.00
8054 Police Software Support	17,100.00
8060 Police Supplies	2,500.00
8065 Bullet Proof Vests	2,000.00
8070 Radios & Radar	2,200.00
8075 Video Camera Repair	500.00
8080 Training	6,750.00
8085 Dues and Membership	400.00
8087 Investigative Expenses	1,600.00
8090 Travel	1,200.00
8100 Vehicle Maintenance	15,000.00
8110 Fuel	16,000.00
8260 Insurance - Police Vehicles / Liability	14,500.00
8345 Computer Maint. & Repair	3,000.00
8390 Telephone/Cell Phone	6,500.00
Total PD Exp Police Department Expenditures	\$ 720,102.27
RM Exp Repairs & Maintenance	
6230 Maintenance - Contract Services	2,000.00
6232 Maintenance - Materials	10,000.00
6250 Maintenance - Uniforms	500.00
6252 Maintenance - Payroll	122,056.00
6254 Maintenance - Payroll Taxes	11,593.28
6255 Maintenance - Insurance Benefits	29,353.92
6260 Maintenance - 401(a) Contribution	6,052.80
6290 Maintenance - Supplies/Repairs Tractor	2,000.00
6292 Repairs Maintenance Truck	1,500.00
6294 Maintenance - Fuel Tractor/Truck	1,500.00
Total RM Exp Repairs & Maintenance	\$ 186,556.00
Total Expenditures	\$ 2,674,668.25
Net Operating Revenue	\$ 0.00
Net Revenue	\$ 0.00

**City of Arcola Enterprise
WATER/SEWER DRAFT BUDGET
October 2020 - September 2021**

	<u>Total</u>
Revenue	
4990 Enterprise Fund Income	
4990-3 Fort Bend FWSD No.1 Sew	91,000.00
4990-6 Impact Fees	20,000.00
4991 Water Collection Revenue	231,000.00
4992 Sewer Collection Revenue	300,000.00
4993 Water/Sewer Permits	500.00
4994 Water Tap Revenue	1,000.00
4995 Sewer Tap Revenues	10,000.00
4996 Penalty & Interest	11,800.00
4998 Interest Earned	400.00
4999-1 4B Reserve Transfer	131,000.00
49996 NFBWA	102,000.00
49998 Revenues from Reserves	52,500.00
Total 4990 Enterprise Fund Income	<u>\$ 951,200.00</u>
Total Revenue	<u>\$ 951,200.00</u>
Gross Profit	<u>\$ 951,200.00</u>
Capital Expenditures	
80000 Capital Expenditures	
80000 Repairs WWTP Digester	80,000.00
Total CE Capital Expenditures	<u>\$ 80,000.00</u>
Expenditures	
90000 Enterprise Fund - Water/Sewer	
90040 - Engineering Fees	40,000.00
90045 - Laboratory Fees	27,000.00
90060 - Chemicals	25,000.00
90565 - TCEQ Rpts Permits & Wt	5,500.00
90600 - Purchased Water	58,000.00
906110 -Water Taps	43,000.00
906112 - Water Tap Inspections	1,500.00
906115 - Testing and Inspection	10,268.00
90650 -Maintenance & Rep Water	48,000.00
90655 Maintenance & Rep Sewer	30,000.00
90655.1 Maintenance & Rep - WWTP	12,000.00
90656 - Legal Notices & Public	1,500.00
90660 - Mant & Rep Lift	22,400.00
90675 -Operations-General	13,500.00
90676 - Operations - Lift Stat	12,600.00

**City of Arcola Enterprise
WATER/SEWER DRAFT BUDGET
October 2020 - September 2021**

	Total
90677 -Op Sewage Collec Sys	36,000.00
90678 - Op - Water Distrib	49,100.00
90680 - Operations WWTP	55,000.00
909110 - Sewer Taps	32,500.00
909112 Sewer Tap Inspections	1,875.00
909113 Sludge Hauling - WWTP	40,000.00
909340 - Office E xpenses/Admin	40,000.00
909346 - Credit Card Lease Pmt	300.00
90962 - FB1 Return Capital	60,000.00
91030 - Garbage Disposal	1,100.00
91040 Utilities	60,000.00
91041 - Telephone	1,000.00
91045 - Insurance Sewer	1,500.00
91050 - Depreciation	140,000.00
910999 -Wtr/Sewer Refunds	1,000.00
Total 90000 Enterprise Fund - Water/Sewer	\$ 869,643.00
Total Expenditures	\$ 949,643.00
Net Operating Revenue	\$ 1,557.00
Net Revenue	\$ 1,557.00

**City of Arcola Enterprise
Debt Service Draft Budget
October 2020 - September 2021**

	<u>Total</u>
Revenue	
4600 Property Taxes	210,500.00
Interest Earned - Investments	50.00
Total Revenue	<u>\$ 210,550.00</u>
Gross Profit	<u>\$ 210,550.00</u>
Expenditures	
60100 Bond Interest	85,000.00
60105 Bond Principal	95,000.00
60400 Bank Service Charges	55.00
60500 Paying Agent Fees	1,500.00
Total Expenditures	<u>\$ 181,555.00</u>
Net Operating Revenue	<u>\$ 28,995.00</u>
Net Revenue	<u>\$ 28,995.00</u>